

**Subject: Fall 2021 Repurposed Course Budget Request**

Dear Jan and Simon,

We are pleased to let you know that the budget requests for CNS have been approved with a few important exceptions.

Additional funds are not available to provide the tuition benefit for the GTA's requested. Therefore, the budget requested for GTA stipends should be re-directed as graduate student hourly wages or as faculty salary.

BC 406 and BC 486 (a portion) propose to use student assistants to help in preparing and developing modules for courses that will be offered in Spring 2022. Unfortunately, these TCRT funds are only appropriated for courses offered on campus (with a few remote exceptions) in fall 2021.

Additionally, we want to remind instructors who are approved to engage undergraduate students, primarily to move through the backlog of students in lab courses, that TILT has resources and expertise to help in maximizing the impact of undergraduate teaching assistants.

Please share this information with your department chairs and course schedulers as soon as possible.

Sincerely,

Kelly Long and the Teaching Continuity Team